



**May Board Meeting**  
**Friday, May 15, 2020 – 10:00 AM**  
**ONLINE**

**NOTICE OF PUBLIC MEETING**

**MINUTES**

**CALL TO ORDER**

PRESENT

Jim Holton (Chair)  
Cliff Manuel, Jr (Vice Chair)  
Commissioner Janet Long (Secretary/Treasurer)  
Rich McClain  
Commissioner Pat Kemp  
Commissioner Kathryn Starkey  
Commissioner Reggie Bellamy  
Commissioner John Mitten  
Commissioner Karen Seel  
Secretary David Gwynn (Advisor)  
Secretary L.K. Nandam (Advisor)  
Executive Director David Green  
Legal Counsel Alan Zimmet  
TBARTA staff

ABSENT

Mayor Jane Castor  
Mayor Rick Kriseman

**PUBLIC COMMENTS**

We received the following comment via email from Mauricio Rosas: Good morning, I have a few questions for this body as it moves forward with regional funding shortfalls: 1.What type of funding will you be using to maintain and expand HART, PSTA and build the infrastructure to connect commuters to the various planned regional systems? 2.Will TBARTA be competing against HART and PSTA for local, state or federal funds? 3.Has the regional BRT presentation been revised to show images of the Tampa Bay Region and are you producing a digital mockup so as to get a better understanding of what the product will look like?

**CONSENT AGENDA ITEMS**

Accept April Board Meeting Minutes

Motion made by Rich McClain, Seconded by Commissioner Long.

Voting Yea: Jim Holton, Cliff Manuel, Jr, Commissioner Long, Rich McClain, Commissioner Kemp, Commissioner Bellamy, Commissioner Mitten, Commissioner Seel

Motion passes 8-0

## **DISCUSSION AND/OR ACTION ITEMS**

### **LEGISLATIVE SUBCOMMITTEE**

Ron Pierce (RSA) provided a State Legislative update. We are currently unsure of the timing of the special session. The Governor does not have the budget for 2020-2021, it should be received by early June. The House is going to pass a three trillion-dollar stimulus package. This can be used from a recovery standpoint for local states and governments.

### **FINANCE COMMITTEE**

#### April 2020 Financials (Melonie Williams)

Year to date through the month of April, the net surplus of \$218,272 is \$152,963 under the budget of \$371,235. We were under budget on the revenue side due to use of STP, FTA 5307 funds and the timing of the PD&E and Technology projects. On the expense side we were also under budget due to vacant positions, the use of consultants in PD&E and Technology study and in Commuter Assistance Programs due to the Van Pool and Pik My Kids

#### Line of Credit and Resolution 2020-06 (Debbie Leous, PSTA)

Resolution 2020-06 authorizes the authority to borrow up to \$300,000 for the purpose of financing expenditures permitted by part v, chapter 343, Florida statutes; authorizing the execution of a taxable promissory note and a loan agreement; providing for severability; and providing an effective date. The fiscal impact is estimated to be \$8,825 in pre-closing and closing costs and an annual reaffirmation fee of \$250.

Motion made by Cliff Manuel, Jr, Seconded by Commissioner Starkey.

Voting Yea: Jim Holton, Cliff Manuel, Jr, Commissioner Long, Rich McClain, Commissioner Kemp, Commissioner Starkey, Commissioner Bellamy, Commissioner Mitten, Commissioner Seel

Motion passes 9-0

### **POLICY COMMITTEE**

#### Updated Procurement Manual (Al Burns, PSTA)

TBARTA applied to become an FTA designated recipient (grantee) in December 2019. Upon review of our packet, FTA requested more comprehensive procurement policies be added to our current manual. Staff has since developed a new procurement manual that addresses all areas identified by FTA.

Motion made by Commissioner Long, Seconded by Cliff Manuel, Jr.

Voting Yea: Jim Holton, Cliff Manuel, Jr, Commissioner Long, Rich McClain, Commissioner Kemp, Commissioner Starkey, Commissioner Bellamy, Commissioner Mitten, Commissioner Seel

Motion passes 9-0

Resolution 2020-05: Adoption of Public Comment Procedures (Chris Jadick)

Resolution 2020-05 adopts procedures for public comment at public space meetings of the governing board and committees and meetings held by communications media technology by the governing board and committees.

Motion made by Rich McClain, Seconded by Commissioner Bellamy.

Voting Yea: Jim Holton, Cliff Manuel, Jr, Commissioner Long, Rich McClain, Commissioner Kemp, Commissioner Starkey, Commissioner Bellamy, Commissioner Mitten, Commissioner Seel

Motion passes 9-0

### **CHAIRMAN'S REPORT**

Chair Holton gave kudos to the TBARTA staff on the way Zoom meetings have been conducted. He also asked all Board members to reach out on the local level to encourage participation in a possible Envision 2030 budget workshop.

### **EXECUTIVE DIRECTOR'S REPORT**

The Executive Director reminded the Board that will move to our new office on June 20th. This location is about a mile west from our current office. He thanked Secretary Gwynn and FDOT for allowing us to use this space.

Our June Committee and Board meetings will take place on Monday, June 22nd via Zoom. The times will remain the same. Two key items will be on the June agenda, the annual audit and the adoption of Envision 2030. We will be recommending three things: To adopt the Regional Transit Vision Network, to adopt the status quo scenario and finally to support the continued evaluation of recommendations and potential funding options for the low or high impact scenarios.

### **PRESENTATIONS**

All presentations can be found here: <https://bit.ly/37jq1Tp>

Innovative Transit Technology Study Update (Christina Kopp, WSP)

RRT Design Alternative Capitol Costs (Scott Pringle, WSP)

Flamingo Fare Card (Lynda Crescentini, HART)

**\*\*NEXT BOARD MEETING\*\*****June 22, 2020 – 10:00 AM****ONLINE**

Tampa Bay Area Regional Transit Authority meetings are open to the public. If a decision made at a meeting is appealable, any person who decides to appeal will need a record of the proceedings and may need to ensure a verbatim record of the proceedings is made, including testimony and evidence upon which the appeal is based. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in a Tampa Bay Area Regional Transit Authority meeting is asked to advise the agency at least 2 business days before the meeting by calling 1(800) 998-7433. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800) 955-8771 (TDD) or 1(800) 955-8770 (Voice).